



PARENT ORIENTATION CHECKLIST

Please initial by each section

MEMBERSHIP FEE

A \$40.00 (School Year Aug-May) membership fee is required at the time of registration and is **NON-REFUNDABLE** regardless of payment date or circumstances.

EARLY/LATE PICK-UP

Please be sure to pick up your child by the posted closing times. Late fees of \$5.00 per 5 minutes will be charged for members left after closing. Late fees **MUST** be paid before your child(ren) may return to the Club. **NO EXCEPTIONS.** The Club reserves the right to contact the appropriate authorities for assistance when members are not picked up by a reasonable time AND after all emergency contact alternatives have been exhausted.

PERSONAL BELONGINGS

All personal belongings bought to the Club by a youth are the responsibility of that youth. The Boys & Girls Club of Bay City and Matagorda County is NOT responsible for lost, damaged or stolen items. Please discourage your child/children from bringing anything to the Club that is not completely necessary, such as, cell phones, money, portable gaming systems or portable items. Necessary items, such as, jackets backpacks, etc. should be clearly marked with child's name and is the sole responsibility of the child. All items NOT picked up within 30 days from our lost & found will be donated.

MEMBERSHIP CARDS

ONE membership card will be provided to each new member when all application requirements have been met. Members should bring their card to the Club EVERYDAY. If a card is lost, a replacement card may be purchased from the front desk for \$3.00. ALL MEMBERS MUST HAVE A MEMBERSHIP CARD TO RIDE THE BCISD TRANSPORTATION TO THE CLUB DAILY.

REFUND POLICY

There are **NO** refunds regardless of membership date or circumstances whether voluntary or involuntary. Please be sure all policies/ procedures can be met at time of registration.

DISCIPLINARY ACTIONS MAY INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

- Verbal counseling/ time out
- Loss of club privileges
- Suspension
- Expulsion (i.e., permanent suspension)
- Contacting the proper authorities

PHONE CALLS

Members should use phones or receive calls in emergencies only. Please make the necessary arrangements before your child comes to the Club.

RECEIVED HANDBOOK

DOWNLOADED HANDBOOK

Parent/Guardian Signature: _____ Date: _____